

ST BEDE'S CATHOLIC COLLEGE

STUDENT CAR PARK USAGE - PROCEDURE AND AGREEMENT



APPLICABLE TO	Students
DOCUMENT OWNER	Principal
APPROVAL DATE	2 May 2023
APPROVED BY	Principal
LAST REVIEW DATE/S	Not Applicable
NEXT REVIEW DATE	2 May 2024
RELATED DOCUMENTS	St Bede's College Student Handbook St Bede's Traffic Management Policy

Introduction and Purpose

This procedure and agreement are designed to support the safe, harmonious, and respectful use of school facilities by Year 12 students who are licensed to drive and wish to utilise the school car park. For any student to be given approval to utilise the school carpark they must hold a current driver's licence applicable to the vehicle they are driving, be using a fully registered vehicle and have it insured for a minimum of third-party property damage (TPPD).

They must have read and fully understand the College Traffic Management Plan which is located on the College website.

Behaviour

Students who drive to school are responsible for their driving and behaviour including that of other occupants of the vehicle. Failure to comply with the school's expectations for conduct by students in the community may be dealt with under the school's disciplinary procedures. Dangerous behaviours may be reported to the police.

Parking

Students must only park in allocated parking bays, not exceed the space of a single parking bay (as indicated by the line markings). Please refer to the Traffic Management Plan to determine bays available for Student Parking.

Transference

Authorisation to utilise the school carpark is not transferrable to other students if the authorised student cannot/is not driving to school. All users must have obtained individual authority from the school to park their vehicle in the school car park.

STUDENT CAR PARK USAGE – AGREEMENT

Student Name: _____

Registration Number for Preferred Vehicle: _____

By signing this agreement, you confirm:

- You have read and understood the St Bede's Traffic Management Plan.
- You agree to observe all instructions/guidelines of the St Bede's Traffic Management Plan.
- You agree to observe all clauses of the St Bede's Student Car Park Usage Procedure and Agreement.
- You agree to pay for any damage the vehicle you are driving causes to either third party property or the property of St Bede's Catholic College.
- You will advise St Bede's Catholic College if your licence is suspended/cancelled and understand that your authorisation to use the school car park will be withdrawn from date of effect of said suspension/cancellation.
- You will only park in bays which have been allocated for Student Parking and acknowledge that these may change at the discretion of St Bede's Catholic College.

Signed (by Student): _____ Date: _____

Signed (by Parent): _____ Date: _____

Authorisation granted by St Bede's Catholic College:

YES NO (if NO, please provide reason)

Authorised by: _____

Signed: _____ Date: _____

NOTE: RETURN A COPY TO THE DRIVER