

ST BEDE'S CATHOLIC COLLEGE UNIFORM & GROOMING POLICY



APPLICABLE TO	Staff, students and parents
DOCUMENT OWNER	Principal
APPROVAL DATE	01 November 2017
APPROVED BY	Staff and Uniform & Grooming Committee
SCHOOL ACTIONS	School Policy – Staff are to ensure practices are consistent with this policy.
LAST REVIEW DATE/S	13 August 2018-Amended
NEXT REVIEW DATE	01 November 2018
RELATED DOCUMENTS	TBA

PURPOSE

A uniform dress code reinforces in students a pride in their own appearance, instils recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of a uniform dress code.

The uniform worn by students is an integral dimension of our College's unique identity. The proud wearing of the College uniform, as per the requirements set out in this policy, is a statement of our high standards. In being true to the College's Mission Statement and in building a tradition of excellence and inclusivity, it is expected that all students wear their uniform proudly and to comply with guidelines defined within this policy.

AIMS

- To Promote equality, pride and a sense of belonging amongst all students.
- To Give meaning and expression to the College's mission statement and visual identity.
- To Provide a functional, fashionable and durable uniform that is cost effective and practical for our school environment.
- To Give visual expression of the high standards of the College in gaining and maintaining community trust and respect.

SCOPE

This policy applies to all students, with an expectation of full support from all staff and parents.

IMPLEMENTATION

- Guidelines for both the uniform and grooming will be explained to parents at meetings, in written correspondence, in the enrolment interview and published on the College Web-site and in Student Diaries and Newsletters.
- Regular reminders to parents on uniform and grooming uniform requirements will be published in College Newsletters. Students will also receive regular reminders at school.
- Uniform and grooming checks will occur on a regular basis. Students who do not comply with expectations may face disciplinary action.
- Parents are requested to provide a note of explanation if their child is unable to wear the expected uniform on any day for any reason.
- Families who are struggling financially may apply for assistance in providing a uniform for their child by contacting the Principal or Assistant Principal.
- An Interim College Uniform Committee consisting of staff, parents, a contracted visual designer worked collaboratively throughout 2017 with the chosen uniform provider, Williamson International, in designing a functional, fashionable and cost effective uniform. An evaluation of the uniform will occur as required.
- College Uniforms are essentially purchased on-line via a link on the College web-site. Periodic fitting times will be organised and published by the College, with other fittings to be arranged by contacting the College Office. A small amount of stock of some restricted garments may be available in emergencies but essentially all purchases are to be made directly online with Williamson.
- Parents seeking exemptions to the Uniform Dress Code due to religious beliefs, ethnic or cultural background, student disability, health condition or economic hardship must apply in writing to the Principal. The Principal's decision is final.
- The Principal will decide on any changes to the uniform after consultation with the school community. This consultation will include all stakeholders – parents, students and staff.
- Students are expected to wear the correct uniform at all times and to wear it in a manner which enhances the positive image of the school in the community.

- Homeroom teachers are responsible for the daily checking of uniforms. They are responsible in the first instance for dealing with breaches of the Uniform Dress.
- Student Coordinators will deal with persistent breaches of the Uniform Dress Code in accordance with the College's Pastoral Care Policies.
- The Principal and Assistant Principal have the authority to contact parents/carers when necessary and request that they collect their child from school, correct the breach of the Uniform Dress Code and return the child to school once this has been done.

GUIDELINES:

Uniform:

- Students are required to wear the correct school uniform and take pride in their personal appearance. They should be neat and well groomed.
- Students travelling to and from school are to wear the full College uniform to the required standard.
- Students must wear the full College uniform on excursions and at special events, unless otherwise specifically indicated.
- Only approved uniform garments are to be worn.
- Students who have a P.D/Health/P.E. practical class during the day are permitted to wear their P.D/Health/P.E practical uniform to and from school. All students are to wear their school uniform when they have P.D/Health/P.E theory classes
- Long pants should be hemmed neatly and sit on the shoe in such a way that does not create a potential trip hazard.
- Skirt to be on worn on the knee length
- Undergarments must not be visible.
- All buttons are to be done up when wearing the winter uniform, Top shirt button to be undone when wearing summer uniform.
- The College blazer is only to be worn with the formal uniform.
- Students must wear the full College uniform on excursions and at special events, unless otherwise specifically indicated.
- Scarves, gloves, beanies must be black and only worn with the winter uniform to and from school only.

Jewellery:

- Jewellery items permitted are: watch, Fitbit, a non-raised ring, single discrete neck chain, and a single bracelet/bangle (silver or gold jewellery only). No other jewellery is permitted.
- Students with pierced ears are permitted to wear a single piercing of sleepers or studs in the lower ear lobe but not spacer jewellery (silver or gold Jewellery only).
- If jewellery puts them or other students at risk of injury they will be also be asked to remove these items.

Body Piercing and Tattoos

- Visible body piercing and tattoos are not allowed.
- Tattoos are illegal in NSW for children under 16 years.

Grooming

- Hair is to be of natural colour, clean and tidy, out of eyes and fully tied back neatly, of even grade and all extreme styles avoided.
- Styles are expected to be reasonably conservative and guided by common sense.
- Examples of unacceptable styles include 'undercuts', 'layers', 'steps', 'lines', number 1 grades, marked contrasts of length or shape, and long fringes.
- A moderate application of hair product is allowed.
- Boys are to be clean shaven at all times.
- Hair beyond the collar to be tied back at all times. Hair accessories are to be conservative and in school colours only (violet, gold, charcoal, black)
- No makeup to be worn.
- Lip-stick and tinted lip gloss are not allowed.
- No nail polish is permitted.

Mandatory Uniform Garments supplied by Williamson:

SUMMER UNIFORM	WINTER UNIFORM
BOYS	BOYS
Boys Shirt	Boys Shirt
Boys Shorts	Boys Trousers
Boys Adjustable Belt	Boys Adjustable Belt
School Socks	School Socks
Hat	Jumper
Spray Jacket	Blazer (optional)
	Spray Jacket
	Zip Tie
	Hat
GIRLS	GIRLS
Girls Shirt	Girls Shirt
Girls Skirt (on the knee length)	Girls Skirt (on the knee length)
Girls Shorts	Girls Charcoal Cotton Stockings
School Socks	Girls Slacks (school socks only with slacks)
Hat	Jumper
Spray Jacket	Spray Jacket
	Blazer (optional)
	Zip Tie
	Hat
SPORTS UNISEX SUMMER	SPORTS UNISEX WINTER
Polo shirt	Polo Shirt
Sports Shorts	Sports Shorts
Spray Jacket	Spray Jacket
School Socks	Track Pants
Hat	School Socks
	Hat

- Shoes: All black leather, plain, lace-up and fully enclosed with a heel. Examples of shoes not permitted include boots, ballet type shoes (the ones

without a strap or lace), canvas shoes, shoes with a strap that only cover the front of the foot, coloured shoes, dangerous high heeled shoes and thongs.

- Some examples of acceptable and unacceptable shoes are shown below.



ACCEPTABLE

NOT ACCEPTABLE

- Sports shoes are to be a fully enclosed sport shoe, appropriate to play sports and give adequate ankle support of any colour. No Boots, Vans, Converse or casual shoes.



NOT ACCEPTABLE



ACCEPTABLE

School Backpack:

The St Bede's Catholic College Chisholm issued backpack is the only approved school bag for use by students.